

St. Francis de Sales Pastoral Council
Meeting Minutes
November 27, 2018

Attendees:

Jim Wilson	X	Herman Bush	X	William Countess	X	Eleanor Fisher	
Nikki Gorski	X	Iris Hernandez	X	Alice Long	X	Patrick Perkins	
Larry Shannahan	X	Ray Traube	X	Deacon Jim Sullivan	X	Fr. Jack Ward	X
Fr. Jaime Garcia	X	Martine Uveges	X	William Bankert	X		

The Meeting came to order at: 7:04pm

Opening Prayer: Led by Father Jack Ward

Approval of Minutes: Ray motioned to approve the October meeting minutes; Herman seconded.

OLD BUSINESS:

Accomplishments - Top 3 Items (and more) from 6 months ago:

Jim Wilson acknowledged the Pastoral Council accomplishments over the last 6 months.

1. Bingo – Susanne Wilson has volunteered to lead the second Bingo workers team.
2. TV in the Narthex – Two TVs are mounted and displaying content in the Narthex. Fr. Jaime will talk with Fr. Jack and Deacon Jim about editing and approving items to display on the TVs. Items should be sent to Rebecca two weeks prior to airing and should be kept brief.
3. Donuts – Herman has been providing donut holes after Sunday Masses.
4. Christ Life and Alpha programs have been orchestrated and well attended.
5. Picnic – The first joint 3 parish picnic was successful this past summer.

Donut Sundays:

- December 2 sponsored by Pastoral Council in Kilduff Hall - Nikki will pick up the donuts from Wegmans. Jim W will pick up the drinks. Patrick will help set up. Bill C, Jim W, and Patrick offered to help after the 7:30a Mass; Ray and Alice offered to help after the 9a Mass; Iris and Herman offered to help after the 11a Mass.
- Donut Holes – Fr. Jack asked for feedback on having donuts in the Narthex. Fr. Jaime noted it is loud before Mass; could we push the social part to after Mass. Ray said it is loud inside the church; perhaps an announcement could be made to hold down the noise. Deacon Jim said children bring food inside the church; could the ushers tell them to keep the donuts in the Narthex. Iris said the rosary is said at 12:30p before the 1p Mass, and closing the glass doors helps keep the noise down. Fr. Jack and Deacon Jim agreed to keep having donut holes.

Pastoral Council Retreat: The retreat should include outgoing and incoming council members and staff to review and share thoughts and ideas regarding the 5 Year Plan. Unfortunately, some key people are unable to attend on Feb 23, 2019. A suggestion was made to reschedule the retreat to March 2, 2019.

St. Francis de Sales Pastoral Council

Meeting Minutes

November 27, 2018

Deacon Jim suggested the time be 9a-3p (not 9a-5p). He will invite Rebecca, Sandy, and Angie of the staff to attend. Fr. Jaime will work with Jim W to find an outside person to lead a spiritual retreat.

Elections: Jim W noted that per the by-laws, the council is made up of 8 selected positions for the 8 pillars (designated by the archdiocese), 6 elected positions, and 2 appointed positions. He passed out a matrix (see attached) and described current positions and what people are actually doing. We want to select the right people in the selected positions; this helps the council and the parish as a whole. Fr. Jack is happy with the people in selected positions now, though the whole council should approve those who fill the positions. After serving two years, a person should have a break for one year. Jim W suggested having a small group discuss some potential people for the positions. If 4-5 people are identified and are interested, and not all are elected, some can be selected or appointed. Jim W proposes there should be 4 positions open for election in February. The Elections Committee can run from the end of Nov 2018 to Jan 2019. Elections will be the first week in February 2019.

5 Year Plan:

- Liturgy – Herman shared that training is needed for ushers, greeters, altar servers, lecturers, and Eucharistic Ministers at St Frances de Sales and Prince of Peace each year (or every other year). The Liturgy area will work with Evangelization. Nikki asked where the Music Ministry should be included. Initially it was felt this could be left to the music directors. All on the council said it should be under the Liturgy area. Fr. Jaime agreed to include music in the Liturgy area.
- Connections – The Alpha program will be only two seasons, and then people will do ministry after Holy Week.
- Service – Bill and Carolyn Webster provided the Service plan.
- Stewardship – Jim W provided the Stewardship plan.
- Parish Life – Ray obtained plans from Patrick for The Shadow Players, Keith Arndt for the Knights of Columbus, and Lisa Scowden for the Cub / Boy Scouts. He will obtain the plan for the Knights of Columbus Ladies by January. No plan is needed for the Seniors social club.
- Faith Formation / Youth – Ray obtained the Faith Formation and Youth plan from Diane Lewis.
- Latino Community – Fr. Jaime will gather input for a plan from a Latino meeting Sat, Dec 1.

Iris asked if there is money budgeted for items in the 5 Year Plan (eg for music books). Fr Jack is looking for a book with both English and Spanish hymns, readings, and psalms. The Pastoral Council will not approve any money outlay. The 5 Year Plan is a wish list to put into the budget. Deacon Jim reminded the group that the Council is an advisory group for the Pastor; the heads of each group gives input to the Budget Committee. Everyone is encouraged to get their 5 Year Plans to Martine, so they can be collated into a single plan. The full plan will be brought back to the Council at the January meeting for final review.

MINISTRY REPORTS:

Connections: No report

**St. Francis de Sales Pastoral Council
Meeting Minutes
November 27, 2018**

Faith Formation: No report

Latino Community: No report

Liturgy: No report

Parish Life: No report

Service: Bill Countess reported for November activities (see report attached):

- Our Daily Bread - 75 casseroles delivered Sun, Nov 11 plus 15 casseroles purchased with the \$200 donation from the Knights of Columbus Ladies
- Outreach: 192 clients assisted, 222 food bags provided, 66 families financially assisted. Turkey vouchers were distributed on Sat, Nov 17. Students from John Carroll High School dropped off, unloaded, and sorted a bus load of food on Wed, Nov 7 and provided a monetary donation.
- Let's Do Lunch – 50 lunches distributed in November along with blankets donated by the Knights of Columbus Ladies
- Funeral Lunch Committee: Luncheons were held in November on Thurs, Nov 8 and Sat, Nov 10.

Stewardship: No report

Youth: No report

NEW BUSINESS:

Christmas Around St. Francis de Sales: Fr. Jaime said to tell everyone about Christmas Around SFdS Sun, Dec 2. Ten people have been asked to bring food for 30 people. Individuals should bring food, too.

CLOSING PRAYER: Fr. Jaime led the group in the Christ Life prayer and gave everyone his blessing.

Meeting Adjourned by Jim Wilson at 8:34pm.

Respectfully submitted,

Martine Uveges, Secretary