

**St. Francis de Sales Pastoral Council**  
**Meeting Minutes**  
**June 26, 2018**

---

**Attendees:**

Jim Wilson	X	Herman Bush	X	William Countess	Eleanor Fisher
Nikki Gorski	X	Iris Hernandez	X	Alice Long	X Patrick Perkins
Larry Shannahan		Ray Traube	X	Deacon Jim Sullivan	X Fr. Jack Ward X
Fr. Jaime Garcia	X	Martine Uveges	X	William Bankert	X

**The Meeting came to order at: 7:02pm**

**Opening Prayer:** Led by Father Jack Ward

**Approval of Minutes:** The May meeting minutes will be resent to council members, and the approval of the May minutes will remain pending until the August 28 meeting.

**OLD BUSINESS:**

**ID Badges:** Ray handed out badges to Herman and Iris. Only Nikki's badge is left to pick up at the parish office. They are to be worn at any parish function to help connect with people.

**Development Committee:** The Development Committee will start up in the Fall. 8 of 10 people personally contacted were interested in helping on the Development Committee. Deacon Jim listed some parish repair items that will be done without depleting the \$45,000 in the maintenance fund and the \$128,000 in the Embracing Our Mission fund:

- The church roof, in place since 1994, was replaced. 4 sheets of plywood, that were rotted, were replaced at no cost.
- The roofer will look at the Kilduff Hall roof. It may be good for another 3-4 years.
- Parking Lot – It will be patched for \$21,000, and it will be good for 4-5 years. (It would cost \$65,000 to completely redo).
- Chairs in the Narthex – will be replaced for \$300/chair

**NEW BUSINESS:**

**Parish Budget:** Deacon Jim presented the budget (see attached). In response to questions, Jim provided clarification on sub-categories under categories E, H, and L, and explained that the parish is much better off than 3 or 4 years ago. The budget supports the same level of services. Ray motioned to approve the 2018-2019 budget; Nikki seconded.

**Pastoral Council Purpose, Actions, Priorities:** In lieu of the Ministry Reports, the focus of the meeting was to engage everyone to answer the question 'What should we as Elected, Selected, and Appointed members of the Pastoral Council be doing each day, week, and month in efforts to support our Parish, Clergy, and Community?'

# St. Francis de Sales Pastoral Council

## Meeting Minutes

### June 26, 2018

---

#### Purpose of the Pastoral Council -

1. Learn of wants and needs and help implement resolutions (Ray)
2. Be the Parish voice to understand (Alice)
3. Develop and execute a 5 year plan (Fr. Jaime)
4. Advise the clergy – ‘see something, say something’ (Deacon Jim)
5. Be the public face – be positive, exhibit energy – know our story (Nikki, Jim W)
6. Provide guidance; need clear expectations from the clergy (Iris)
7. Volunteer support – harness, involvement (Herman)
8. Measure progress (Herman)
9. Broad breadth of communication – be an ambassador, be a beacon (Alice, Jim W)
10. Canon Law – Pastoral Council is a consultative, advisory role for ‘what needs to be done?’, ‘what problems need to be addressed?’ Fr. Jack believes this is the most important role.
11. Canon Law – Finance Committee comes under the Pastoral Council. (Fr. Jack)
12. A Parish has an Administrative Vision (includes the Pastoral Council) and Ministry Vision (includes Faith Formation) which need to work together. (Fr. Jaime)
13. Fr. Jack prefers that all the committees (Finance, Liturgy, Evangelization, Connections, Outreach, Faith Formation) come and share information at the Pastoral Council, so everyone hears it.
14. Visitors are encouraged to attend Pastoral Council meetings.

#### Actions to Support the Pastoral Council Purposes –

1. Communicate what the Pastoral Council does – have information to share (Martine, Iris, Jim W)
2. Reach people after church – Fr. Jack suggested an option of a Donut Tent outside the church (as opposed to Kilduff Hall). Fr. Jaime reminded the group of the overwhelming success of the food sharing and mingling after the ‘lessons and carols’ this past Christmas, where the Narthex was small for the number of people who stayed for quite some time afterward.
3. Install a TV screen in the Narthex and have a rolling display of what’s going on in the Parish. How to provide better access to information to the people. (Fr. Jack, Fr. Jaime)
4. ‘Just do it’ – ‘Just get it done’ (Iris)
5. Implement a 5 month plan (Fr. Jaime)
6. Appreciate support staff and laity – be physically present to them (Fr. Jaime)

#### Priority Action Items –

1. Development Committee (per Fr. Jack) – an Action Plan has been drafted. The development committee is being formed with a preliminary meeting tentatively scheduled for July. The committee and clergy will work together on finalizing and implementing the plan.
2. Reach people after church -

**St. Francis de Sales Pastoral Council**  
**Meeting Minutes**  
**June 26, 2018**

---

- a. Ray will talk with the groups that sponsor donut Sundays to see if they will support moving the donut Sunday event to the Narthex or to learn what other ideas they may have to engage people after church and to involve people in their group.
  - b. The Pastoral Council needs to have a public face at all events. A script of what the parish does each year can be put together by Jim W, Herman, Bill, and Martine and shared with people.
  - c. Deacon Jim suggested members of the Pastoral Council can come on Thursday evenings to just talk with the 50-60 people who come for Outreach. The clients love the simple attention and interaction.
3. TV screen in the Narthex
- a. Deacon Jim can contact Rob Hardy to obtain a TV and get it connected.
  - b. Fr. Jaime noted it will take effort to decide what should be shown on the TV. Some ideas include:
    - i. A short video from the pastor periodically
    - ii. A short video of the testimony of an RCIA parishioner
    - iii. Deacon's corner
  - c. Pastoral Council members should email their suggestions for information to display on the TV to Martine, who will collate the ideas for review.

**CLOSING PRAYER:** Jim Wilson led the closing prayer.

**Meeting Adjourned** by Jim Wilson at 9:05pm.

Respectfully submitted,

Martine Uveges, Secretary