

St. Francis de Sales Pastoral Council

Meeting Minutes

September 28, 2010

Attendees: Fr. Chuck Wible, Bob York, Ken Malecki, Cheryl Crandell, Tami Zavislan, Larry Shannahan, Pat Martin, Bob Roddy, Anita Rodriguez, Van Christ, Connor Brusco, Jim Wilson, Ed Petrovic

Absent: Gene Foley, Angie Rebbert

Guests: Beth Taneyhill

Opening Prayer: Bob Roddy

Connections Strategic Plan Report: Beth Taneyhill reported for Gene Foley.

Beth provided the council with a handout. She explained that the committee is growing and 'getting their teeth' into some things of substance. They are continuing to develop faith through the use of the pamphlet rack and the RCIA process. Efforts are focused at this time on the Baptism Program. There are no major strategic changes at this time. New items include the Baptism followup program. Current challenges include a lack of people to step up to leadership roles and space. The committee is trying also to tweak the 'meet and greet' program for religious education parents. Beth also provided a thorough explanation of the work of the Connections committee for evangelization. There was some discussion regarding the actual name of the committee - Connections/Evangelization. How can the council help Connections? Per Beth - read the pamphlet she provided and determine if we are evangelizers.

Approval of Minutes: Minutes approved.

Pastor's Comments: Father Chuck reported.

- The picnic was a gorgeous day. Fr. Chuck expressed his gratitude to all those who helped. The current committee plans to tweak things for next year. It appeared that everyone had a great time.
- The Bull/Oyster Roast was also a successful event. The food was great. Thanks to Larry and Pat Shannahan.
- Master Plan Update - ...Had a meeting with three architects. Beth Marchiano met with the best one in hopes of negotiating their price. As more information is available it will be revealed.
- Capital Campaign Update - CCS is the consulting firm running the campaign. We are

considered to be at the end of the parish roll-out which is next year this time or possibly into 2012. There is time to 'piggyback' our Master Plan into it. There is a usual goal of 80/20 split with the diocese. Once the goal of 80% is reached, we will get 100% of our needs. This is a mission driven campaign so people will know where their money is going. The good news is that we will not be considered to be a pilot parish.

- Father Nick Amato will be here in February to do the Pastoral Council retreat. The morning session will be more of a spiritual retreat than in past years.
- Lent begins March 9, 2011 and our Lenten retreat will be an evening pilgrimage to our parish.

Master Plan Update: Jim Wilson reported.

Beth Marchiano and Jim Wilson met however, no real update at this time. We are looking to the future. The strategic plan is ministry based - where do we want to be infrastructural wise. We need to bring in others to assist us with the plan to give us a direction and help us with the next element of how to get where we want to be. The Master Plan looks at what we have, how we use it and what our needs are for the future building/facility wise; for example, Kilduff Hall and the parking lot. Space is one of the prime needs in the strategic plan and that has expanded into the master plan as the ministries can not do anything about space or money. There was discussion regarding the capital campaign. The consulting firm will tailor our portion of the campaign to our needs.

Phone Call Reports: Various Council members reported.

Information on calls and comments were provided to Father Chuck. There was some discussion regarding Seniors. Also, we discussed the expectations versus the reality and outcome of making phone calls. Leaving a message is still some positive form of contact.

Strategic Plan Updates: Connections and Service Ministries reported.

Beth Taneyhill provided the Connections update. Ken Malecki presented the Service update. There are no new items or major changes at this time. Obstacles are timing and getting the shelving completed in the undercroft. Accomplishments include: The undercroft was organized. Also, the process of moving donated food has been rescheduled. Instead of two times on Sunday, food is moved and stored in the middle of the week. This rescheduling relieved the timing issues involved. Ken also provided a handout to the council for a listing of additional accomplishments. Most tasks have remained the same. We hope to further outreach and continue to get the most of our resources. The dwindling food stores actually allowed for more efficiency. Some additional goals also included expanding the Christmas store to a Christmas party for the

SVdP children as well as partnering with the Youth Group to provide a Christmas party for all of the SVdP clients. Discussion followed as to how the Council can help the Service Ministry: Ken suggested that we thank personally anyone we see providing food. He mentioned that the ushers are particularly good at being thankful to people providing food.

Communications Discussion: Tami Zavislan initiated discussion.

There is a need for more leadership and for additional 'people involvement' in our parish. There are a host of good things about our parish that we discuss in our Council meetings that most of the parishioners do not get to hear. How are we communicating with and to the parishioners? We would like to start a discussion about what kind of communication strategies we need to employ and what role the council can play. This will be an ongoing communication over the upcoming months in hopes of having some sort of a plan in mind that can be implemented in January to communicate to our parish about the good things. Also, letting them know ways in which they can become more engaged. This in hopes of finding a solution to the volunteer/leadership problem we are experiencing.

Suggestions are listed below:

1. Use other parishes to see what they are doing to communicate.
2. Encourage more bulletin reading. The 'Facebook' page includes the bulletin. Father would like to use a blog for his comments as well. A guest blogger would also be welcome.
3. Face to face is still the most important mode of communication.
4. What can we do to create a 'buzz'?
5. Use Donut Sundays more than we already do. Have the actual sponsoring ministry be present.
6. Ministry minutes.
7. Announcements made during Mass about our Pastoral Council meetings.
8. Change the bulletin from the same things each week - do something unexpected.
9. Provide a synopsis of an experience that is unscripted.
10. Reach out the parish to find a leader with the skill set of developing communication.

We were asked to take the time between Council meetings to think about this and come to the next meeting where we will spend some time working on it. Ministry leaders are asked to take this back to their groups.

There was some discussion about the space in the bulletin designated for the Pastoral Council - that we need to replace it with more than just sending parishioners to our website to read the minutes.

Ministry Reports:

Service: Ken Malecki used the time during the Strategic Plan report to update the Council on the Service Ministry.

Liturgy: Bob York reported.

- Today is Tuesday of the 26th week in Ordinary Time and the optional memorials of St. Wenceslaus, martyr (10th century) and St. Lawrence Ruiz, martyr (17th century). St. Wenceslaus was murdered by his brother for religious and political reasons. St. Lawrence Ruiz, of Chinese and Filipino descent, was the first Filipino saint and martyr.
- Liturgy Committee continues to focus on the change to Liturgical language which will take place on the first Sunday of Advent 2011, 26/27 November 2011. A sub-group is exploring when to start catechesis, how to catechize with liturgy minutes and a schedule. This should be complete in November. Once Ordinary time begins in January 2011 we will introduce the change with a heads-up in the bulletin.
- Liturgical Coordinators will meet on Sunday October 24 12:30 PM in meeting room #1.
- On Thursday 11 November at 7:00 PM in the Worship Center, a session will be held to introduce early planning for a (your own) funeral liturgy: readings, music, etc.
- Dates to remember: Monday 1 November, Solemnity of All Saints (not an obligatory day since on a Monday); Tuesday 2 November, All Souls; Thursday 25 November 10:00 AM, Thanksgiving, food donation and blessing of bread; 27/28 November, First weekend of Advent.
- Next meeting of the committee is Tuesday 19 October at 7 PM. All are invited and welcome.

There was a discussion regarding the Eucharistic Ministers schedule which is now available online. Discussion also ensued about reducing the Masses where the choir is be present. This was requested to be taken back to the Liturgy Committee for discussion.

Parish Life: Ed Petrovic reported.

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Ladies Auxiliary Knights of Columbus:

- The Ladies 300 Club Raffle went off without a hitch at the Bull/Oyster Roast and the Ladies presented Father Chuck with a check for the proceeds.
- The Ladies are having a Dinner Bingo on Friday, October 1 in Kilduff Hall.

Knights of Columbus:

- The Knights held a dinner cruise on the Lantern Queen in Havre de Grace on September 9, 2010. A lovely time was had by all.
- The Knights are planning to do painting of the handicap ramp and porch at Birthright In Bel Air on November 6, 2010.
- They are also doing a roadside cleanup on Box Hill South Parkway on November 13th.
- The Knights are teaming up with Diane Lewis for Trunk of Treat on October 29th in Kilduff Hall parking lot.

Picnic Update - Final Report - Also provided by Ed Petrovic.

Environment:

The Picnic was held on August 28, 2010. Weather was sunny and the temperature was in the high eighties. Time was 11AM to 3PM on a Saturday.

Attendance:

Based on observation and supplies used, the attendance was approximately 175 people.

Volunteers:

Sufficient volunteers were present to take care of activities. However, the turn out for clean-up by the Boy Scouts was minimal with one adult and three scouts.

Food:

The Knights of Columbus cooked hot dogs and hamburgers. I arranged to have 6 lbs of cheese for the cheeseburgers for the first time. 95% of the burgers served included cheese. The Knights were able to keep up with the demand with no problems. There was an abundance of desserts - far too many in fact- and barely adequate supply of side dishes though there was virtually no potato or macaroni salads. Canned sodas proved to be the most efficient and economical method for drinks.

Facilities:

Doing the picnic on the parish grounds presents some problems. There are only six (6) picnic tables available and even those were not adequately used. Access to the picnic area is very awkward and difficult, of not impossible for senior citizens. The only other adequate area to sit and eat is in Kilduff Hall. Consequently, Kilduff Hall was used extensively. The restrooms in Kilduff Hall were adequate and well used.

Costs:

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The costs were approximately \$2200. Food was ordered to ensure hamburgers and hot dogs for 400 each. All excess food and consumables (plates, condiments, etc.) will be used by Bingo to ensure no loss except for: some sliced tomatoes and onions were discarded - total cost <\$20. The leftover hot dog and hamburger rolls (400+) were distributed to clients at St. Vincent de Paul on the following Thursday.

Faith Formation: Angie Rebbert absent - report entered into minutes.

- Orientation for confirmation classes is this week. Classes begin next week. There are 60 students registered which is right about where the numbers were last year.
- K-5 and Middle School religious Education is off to a good start. There are 16-18 students in grades 6-8.
- There is a Reconciliation meeting for parents next week.
- JIF is getting ready for their first overnight. They will also be packing the Bags of Plenty.

Youth Group: Connor Brusco reported.

- Twelve youth signed up for BYCC on November 18th -21st in Ocean City, MD.
- We had our September meeting with 20 members and we welcomed three new members.
- JIF will be hosting the Haunted Woods at Trunk or Treat and we will be planning the event at our October meeting.

Stewardship: Jim Wilson reported.

There was no chance to meet with Beth Marchiano so there is no update available. I will have more next meeting.

Latino Community: Anita Rodriguez reported.

Sunday Liturgy:

We are meeting a lot of new people coming to our Mass on Sundays. The majority are people involved with BRAC. The good thing is that they want to get involved with our activities and possibly with our ministries. We have a gentleman wanting to get involved with the Youth Group. The only concern that I have is how do we get information on their background? (answer was provided by Fr. Chuck - (See Diane Lewis for Stand Training)

Workshops:

Catechists attended two workshops - one on September 7 at St Patrick's in HDG - 8 attended. Workshop was about strategies for teaching and the workshop on September 18 at St. Clements was the series on introduction of spiritual sexuality - 7 attended.

Workshops were very good.

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Religious Education Parent Meeting:

We had a parent meeting on September 12, 2010 after the Spanish Mass to offer information to parents about Religious Education for this coming school year 2010-2011. It was very well attended. Classes began on September 19, 2010 from 11:30 AM to 12:30 PM. The ESOL class was not canceled. We have 14 people attending. I did eliminate the 5th and 6th grade group and combined 3rd thru 7th grade children into one group.

SFDS Picnic:

Someone made a suggestion for next year that the games should be in the front parking lot instead of the back so that elderly people that attend can participate or just watch.

Latino Ladies Group:

The ladies met on September 11th and made 25 blankets that were donated to Anna's House in Bel Air.

Multicultural Fest:

We have about 10 people that would like to participate on October 16th. We hope more people want to participate in this event. I received an email from Kristine saying that if we don't get more people to participate, she will cancel the event so I want to ask Fr. Chuck if he can explain that it is not a Latino fest - it's all cultures. Maybe hearing about the event from our Pastor will help get more people to participate. All donations will be given to Dan and Kristine (no last name provided) and they will make sure that the proper ministries receive it.

Connections: Gene Foley absent - Beth Taneyhill presented during strategic plan report.

Good of the Council:

There is a class being presented by Barry Zavislan on Church history in room 203. It covers the way we are and how we got there. It is held this week and the following three Thursdays.

Bull/Oyster Roast Update: Larry Shannahan reported.

Expenses:

Atlantic Caterers:	\$3,893.75	
Ray		300.00
Tables		287.00
Beer/Wine	400.00	
Misc.		200.00

Revenue:

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Funds submitted to church 8/24	\$3,885.00
Funds submitted to church 9/10	1,715.00
Staff Table funds (\$35x29)	700.00
Ticket Revenue	\$6,300.00

Net Revenue:

Net Ticket Revenue	\$1,219.25
Raffle, Cake Money Wheels	980.00

Total **\$2,199.25**

Synopsis:

- 180 people attended
- 30 cakes were donated from parishioners
- Leftovers were given to parish for distribution to the homeless.
- Over 20 businesses contributed gifts (gift certificates) for door prizes.
- Thanks to the Knights of Columbus and the Seniors group.

Larry made a suggestion to have the above information placed into the bulletin.

Craft Show update: Pat Martin reported.

The show isn't doing well. Only 16 vendors have reserved places so far whereas we usually have about 30. The craft show is scheduled for November 20 and 21, 2010.

Closing Prayer: Bob Roddy

Adjournment

Respectfully submitted,

Cheryl L. Crandell, Secretary